



## Board of Trustees Meeting Minutes

Thursday 5th September 2024

Meeting Started: 8am | Meeting Closed: 8:57am


<b>Present:</b>	Linda Mayow, Linda Holmes, Stefan Frew, David Duffin (online)
<b>Apologies:</b>	Lisa Thomson, Jazaya-Lee Nield-Cooksley
<b>Chair:</b>	Louisa Barham
<b>Minute Secretary:</b>	Jules Holden (speaking rights)
<b>Opening Karakia:</b>	All
<b>In Committee:</b>	8:29am - 8:55am

	Moved	Seconded	Motion Carried/ Agreed To
<b>1. Presentation from TJ Pemberton</b>			
<p>TJ Presented her international sports tour. About creating cool opportunities for our students. Raising profile and keeping up challenging. Something to look forward to and keeping them engaged and motivated. Basketball and Netball are both strong in our kura.</p> <p>Setting goal for students, opportunities to compete with bigger schools. Once in a lifetime opportunity for some students.</p> <p>As first time working with a tour provider. Looking to go in September at end of sports season. Plan to take 24 students and 4 adults.</p> <p>Approx \$5K per student. Discussion around funding. LM thinks it's a great opportunity, LH agrees. Based on numbers year 11-13.</p> <p><b>Motion:</b> To accept the proposal to take a Senior Netball and Senior Basketball team, with up to 12 players and 2 adults per team, on a Sports Tour to Australia in 2025, subject to the finance plan.</p>			
	LM	LB	Carried
<b>2. Administration</b>			
<b>Confirmation of previous minutes</b>			
<b>Motion:</b> It is moved that the meeting minutes of the Board of	LB	LM	Carried



Trustees meeting and In Committee Meeting held on 29th July 2024 be accepted as true and correct.			
Our thoughts with Lisa Thomson			
<b>3. Monitoring</b>			
<b>Finance Report</b>			
Financial Policies Review - updated financial policies have been accepted by Finance & Property Subcommittee. With Policy Subcommittee for Review.			
<b>Motion:</b> BOT to approve the write-off of \$6,000 worth of laptops donated by the MOE in 2021 - Auditor has written these off	LB	SF	Carried
BOT to approve \$6,553 worth of historic student debt via Kamar/Edge 2019/2020 to be written off.			
<b>Motion:</b> It is moved that the BOT ratify the decision of the Finance Committee and approves the minutes of the Finance & Property Committee meeting held 3rd September.	LB	SF	Carried
<b>Principal's Report</b>			
<b>Motion:</b> It is moved that the Principal's Report be accepted.	LH	LM	Carried
<b>Policy &amp; Wellbeing Subcommittee</b>			
<b>Motion:</b> It is moved that the minutes from the Policy & Wellbeing Subcommittee meeting held on the 13th August be accepted as true and correct.	LM	LH	Carried
<b>Motion:</b> The Board approves the adoption of the <a href="#">"Engagement with Māori Hapū and Iwi Policy"</a> . <ul style="list-style-type: none"><li>- This policy was drafted by the Principal, Lisa Thomson (Board rep) and Gwyn Brodie (staff liaison with Poihakena Marae representative)</li><li>- David Duffin (Board Presiding Member) and Gwyn Brodie (staff liaison with Poihakena Marae representative) met face to face with Poihakena Marae Board members and accepted their amendments to the draft which are included.</li></ul>	LB	LM	Carried
<b>4. General Business</b>			
<b>Other discussion/decisions</b>			
Summary			
<b>Motion:</b> The Board nominates Jules as the Returning	LB	LH	Carries



Officer for the Student Rep Elections			
<p><b>Motion:</b></p> <p>The Board ratifies the appointment of Natasha Rao to a part time 0.2 Guidance Counsellor role as Betty Diprose will be retiring at the end of the 2024 school year.</p> <p>The Board ratifies the appointment of Jo Levey as a 5 hours per week guidance counsellor role until the end 2025.</p>	LB	LH	Carried
<p><b>Motion: Snow Camp</b></p> <p>Change to snow camp, now delayed until next week Thursday 12th &amp; Friday 13th September. Changed to Turuoa, more challenging ability-wise. Some students have opted to not go as more challenging terrain.</p>	LB	LH	Carried
<b>5. Summary/Meeting Closure</b>			
<b>Meeting Closed: 8:55am</b>			
<b>6. Confirmation</b>			
Chairperson signature: 			
Date: 24th September 2024			