



Board of Trustees Meeting Minutes

Wednesday 5th June 2024

Meeting Started: 6:30 pm | Meeting Closed: 7:25pm


Present:	Linda Holmes, Linda Mayow, Louisa Barham, David Duffin, Stefan Frew, Jazaya-Lee Nield-Cooksley
Apologies:	None
Presiding Member	David Duffin
Minute Secretary:	Jules Holden (Speaking Rights)
Opening Karakia:	All
Conflicts of Interest:	None Declared

	Moved	Seconded	Motion Carried/ Agreed To
1. Administration			
Confirmation of previous minutes			
Motion: It is moved that the meeting minutes of the Board of Trustees meeting and the Board of Trustees In Committee meeting held on be accepted as true and correct.	DD	SF	Carried
Correspondence - Inward/Outward			
Motion: To use proposed supplier K2 Environmental for Ministry Required air quality testing, to select which quote option to go with. To go with Option 1A.			
Motion:	SF	LT	Carried
2. Monitoring			
Finance Report			
Summary			
Motion: It is moved that the BOT ratify the decision of the Finance Committee and approves the minutes of the Finance Committee meeting held	LT	LH	Carried
Property Report			



LB to ask Jake to take photos of internal upgrade to share with BoT.			
Motion: It is moved that the Property Report minutes be approved.	LB	LT	carried
Principal's Report Update on Camp Expectations for Teachers			
The Board of Trustees ratifies the appointment of the new receptionist Natalie Werner	LB	LH	Carried
Board approval for EOTC trips is given aligned to the following expectations being met:			
<ul style="list-style-type: none"> EOTC trips that are overnight or outside of the Raglan township require Board approval. Paperwork & planning is reviewed by Deputy Principals; Haylee Webber (Kura Teina Y0-8) and Quenten Browne (Kura Tuakana Y9-13) within approved timeframes, budgets and health and safety requirements. Up to date weather and safety checks are made on the actual dates of departure. 			
<ul style="list-style-type: none"> 15th-16th August Coromandel Sports exchange to Coromandel Area School. A group of students year 7-13. Maximum of 38. TJ, Briar, Larry and Eddie will attend. 8th-13th September AIMS Sports Games at Mount Maunganui. Year 7-8 boys football team. 14 students. TJ will attend. 			
The Board approves the above EOTC trips	LB	LH	Carried
Motion: It is moved that the Principal's Report be accepted.	LB	LH	Carried
Chairpersons Report Update from behaviour management meetings. Have revised the process. Surf Academy - update from meetings. Update on bus - Adrian has done some welding on the bus.			
Motion: It is moved that the Chairperson's Report be accepted.	DD	LT	Carried
Student Rep's Report Verbal update on from student rep - in particular School Ball update.			
Motion: It is moved that the student rep report be accepted.	JN	LH	Carried
Policy Subcommittee			
Motion: Jules to send out the updated policies for	LM	LT	Carried



consultation.			
Staff Rep Update			
Motion: To accept staff representative update.	LH	LB	
3. General Business			
Discussion around Power Outage			
Some discussion around power outage and building resilience. To be discussed with staff and then fed back to the BoT.			
4. In Committee			
In to In Committee 7:29 - Out of In Committee 7:39			
Comments on meeting procedures and outcomes			
None			
Prep for next meeting, identify agenda items			
Feed the Kids for future meeting			
Confirm and Sign Attendance Fees			
Meeting Closed: 7:45 pm			
5. Confirmation			
			
Chairperson signature:			
Date: 29/2/24			