



## Board of Trustees Meeting Minutes - August 2023

Monday 4th September 2023

Meeting Started: 6:10pm | Meeting Closed: 8:15 pm

<b>Present:</b>	Louisa Barham (Principal), Linda Holmes , David Duffin (Presiding Member), Lani Frazerhurst (online), Stefan Frew
<b>Apologies:</b>	Lisa Thomson
<b>Chair:</b>	David Duffin
<b>Minute Secretary:</b>	Jules Holden (Speaking Rights)
<b>Opening Karakia:</b>	All
<b>Conflicts of Interest:</b>	<a href="#">Conflict of interest register</a>

	Moved	Seconded	Motion Carried/ Agreed To
<b>1. Administration</b>			
<b>Confirmation of previous minutes</b>			
<b>Motion:</b> It is moved that the meeting minutes of the Board of Trustees meeting held on 26th July 2023 be accepted as true and correct.	LB	LH	Carried
<b>Motion:</b> It is moved that the meeting minutes of the In-Committee Board of Trustees meeting held on 26th July 2023 be accepted as true and correct.	LH	DD	Carried
<b>Motion:</b> It is moved that the meeting minutes of the In-Committee Board of Trustees meeting held on 26th July 2023 be accepted as true and correct.	LB	DD	Carried
<b>Matters arising from previous minutes</b>			
None			
<b>Correspondence - Inward/Outward</b>			
<b>Motion:</b> All inward correspondence is received and all outward correspondence is approved	LB	DD	Carried
<b>2. Monitoring</b>			



**Finance Report**

Contained within the [August Agenda - Finance and Property](#)

**Property Report**

**Finance and Property Sub-committee update**

Verbal Update from Stefan

**Presiding Members Report**

Verbal Update from Stefan

**Motion:** All correspondence is made for board perusal at the next board meeting. In the case where urgent response is required the BoT presiding chair drafts a response and shares with the board for feedback within 24 hours. Then the message is sent. LB & JH view before it is sent.

DD

SF

Carried

**Student Trustees Report**

Verbal update regarding exams, snow camp and surf competition.

**Staff Trustees Report**

**Motion:** To accept staff trustees report.

LH

DD

Carried

**Principal's Report**

Verbal Report from Louisa

- Consultation Hui Planning / next steps
- Consultation period finished and we are now in the process of selection.  
Communicate this out to school community
- ERO Meeting 4/9/23 / Compliance Update /  
Including Internal Evaluation as part of the Strategic Plan  
SLT looking at year 7-8 for focus of internal evaluation.

**Motion:** Board selects Linda Mayow by selection to join the Raglan Area School Board of Trustees under the selection process, subject to her safely completing the eligibility criteria.

LB

LH

Carried

**Motion:** EOTC Senior Snow Camp 11-13th September. BoT Approval based on weather conditions being good enough and the paperwork being in order.

LB

DD

Carried

**Strategic Plan**

Consultation Process underway with school community and wider Raglan community.



### 3. General Business

#### After School Care Proposal

Discussion around After School Care. Awaiting paperwork from provider.

#### Solar Proposals

Pausing on solar, community consultation process is our focus and may drive whether there is a strong desire within our community to focus on solar. Pause for 6 months. Stefan to investigate solar options, Jules to contact providers to let them know.

Will revisit in March.

#### Professional Development for BoT

Parked for now. Louisa proposed an education-based Te Tiriti Workshop

#### Swimming Pool update

Discussion around swimming pool. Decision to be made at September meeting. TJ and Liam to attend. Stefan to talk to providers. Communication out to school community to update.

**Motion:** At the Board of Trustees Meeting for Raglan Area School on 30th August 2023 it was resolved to apply for funding to the Aotearoa Gaming Trust for assistance with the repair and upgrade of the school swimming pool for a total cost of up to \$150,000+GST. The BoT authorises Theresa Pemberton to apply on behalf of Raglan Area School.

DD

LB

Carried

#### Annual Student Representative Elections

**Motion:** To nominate Jules as the returning officer for BoT student representative election.

LB

DD

Carried

#### [Request from TJ for budget for sports equipment for next year.](#)

Louisa to approach MoE about future plans for sports / gym. Stefan to investigate options for second-hand sports equipment.

### 4. Summary/Meeting Closure

#### Comments on meeting procedures and outcomes

Meeting Closed: 8:20 pm

### 5. Confirmation

Presiding Member Signature



Raglan Area School  
Te Kura A Rohe O Whaingaroa

Date: 1/11/23