



Board of Trustees March Meeting Minutes July 26 July 6:10 - 8 pm

Item:

1. **Opening [karakia](#)** - Lisa
[karakia lead schedule](#)

2. Administration

2.1. Welcome

2.2. Present/Apologies

Present: Louisa Barham, Lisa Thomson, Linda Holmes, David Duffin, Lani Frazerhurst (arrived 6:16), Jules Holden (BoT Secretary)

Apologies: Stefan Frew

2.3. Motion for: Approval of May In Committee Minutes

Linda Holmes, Lisa Thomson

2.4. No conflicts of interest declared

2.5. Correspondence - Inward/Outward

3. Monitoring


3.1. Contained within the Finance & Property Agenda

Lisa - awaiting June finances, Jo will send through report asap.

Jo & Louisa met with Ed Services, mid year review. Some recommendations.

Budget entries that need to be managed for the rest of the year. He noted that the BoT has allocated funds to the school house, amended to \$15k from \$30. Support staff funding to be kept tight.

3.2. [Property Report](#) H Vink School Project Manager

 MoE_ Project Approval Raglan Area School_ 240101 - A,AA,AF,AG,Anc3,B,C...

Signing off Hayley Vink as property project manager for school for internal upgrade project of D block. Engagement

LB Linda moved.

Change D block to a refreshment as MoE

Lisa - DD

basketball court cover, selected shade cover and provider. Shade Systems Limited



selected as main contractor as they were the only tenderer to respond with a proposal that was deemed to meet the requirements.

Lisa Lani moved

Approval from ministry for camera project (add provider name)

3.3. Finance and Property Sub-committee update

3.4. Policy & Wellbeing Sub-committee - no update

3.5. ***Presiding Member's Report***

3.6. Student Trustee Report

Back into school and

Ball was great and night went well, good band, everyone was well behaved.

3.7. Staff Trustee's [Report](#)

3.8. [Principal's Report](#)

Selection Process or by-election process?

Pros for selection - we can decide the board needs certain skills. CO-opt member on for specified period of time. Can have 2 co-opted. 2 areas support required

- to policy committee

- consultation on new strategic plan. To be ready for

Motion: the board is ratifying the decision to choose selection over by-election of two board members

DD seconded Lisa CARRIED

Must be published and then allowed feedback from the school community.

Send BoT newsletter advising of the process for by-election / selection.

Set date for Planning Meeting for Community Consultation Meetihs

The BoT Ratify new BoT code of conduct as our Code of Conduct.

Louisa, Lisa



Staff Appointments

→ The Board ratifies the appointments of

1. Anthony Te Wheoro to the Fixed Term position (8 months May to December) of Caretaker
2. Karen Woodcock to the permanent position of Lead Teacher English Years 7-13
3. Joseph Rao to the fixed term position (15 weeks) of Teacher Years 7-8 (note that this position will be readvertised this term as a permanent position for 2024)

Move appointments

LB Linda


EOTC Trips

→ The Board gives approval for a selected group of Year 7&8 students to attend the Totara Springs Sports Camp in Matamata in Week 10m (Monday 18 to Friday 22 September). The two teachers attending are TJ Pemberton and Kieran Hallgate; these are two of our school's Sports leaders.

LB Linda

3.9. New Approach to Strategic Plan

[RAS Annual Plan](#) - Change to Legislation - Education (School Planning and Reporting) Regulations 2023

 Te Whakangārahu Ngātahi Planning Together - Implementation Pack (1).pdf

4. General Business /Strategic Discussions and or Decisions

4.1. [After School Care Proposal](#) & FLYER.pdf

Motion to allow trial of this in Term 3.

4.2. [BoT Professional Development Schedule](#) - parked

4.3. Motion to give Jules/Secretary speaking rights at board meetings

5. In Committee Discussions/Approvals

Meeting In: 7:24 pm | Meeting Out: 8:09 pm

6. Board Self Review

- 6.1. Comments on meeting procedures and outcomes
- 6.2. Individual Board Members monthly reflections and contributions
- 6.3. Preparation for next meeting. Identify agenda items.
- 6.4. BOT Attendance
- 6.5. Closing [Karakia](#)



Raglan Area School
Te Kura A Rohe O Whaingaroa

Presiding Member signature:

Date: 1/11/23