



Board of Trustees Meeting Minutes


Wednesday 29th November 2023

Meeting Started: 6:03 pm | Meeting Closed: 9:05 pm

Present:	Stefan Frew, Louisa Barham, Lisa Thomson, Linda Holmes, Jo Levey (speaking rights)
Apologies:	Linda Mayow
Chair:	David Duffin
Minute Secretary:	Jules Holden
Opening Karakia:	Louisa and all
Conflicts of Interest:	None declared

	Moved	Seconded	Motion Carried/ Agreed To
1. Administration			
Confirmation of previous minutes			
Motion: It is moved that the meeting minutes of the October Board of Trustees meeting and October In Committee held be accepted as true and correct.	LH	LB	carried
2. Monitoring			
Finance Report Update from Jo Levey - Mid year review of budget has put us in good position for end of year and going into 2024 with an ok financial position and a solid budget.			
In to in committee 6:05 Out of In Committee 7:07			
Property Report Discussion of Property Report.			
Motion: It is moved that the Property Report is approved.	LT	LB	carried
Principal's Report Update on Analysis of Variance			



Motion: It is moved that the Principal's Report be accepted.	DD	LH	carried
Motion: The Board of Trustees ratifies fixed term and permanent appointments listed in the Principal's Report	LT	LH	carried
Presiding Member's Report Verbal update given. Most of Presiding member's updates contained in in committee meeting.			
Staff Rep's Report Senior students finishing NCEA on Friday 1st December, off on summer break. Syndicates busy planning of end of year prizegivings. Reports almost ready to go out. Students and teachers ready for the holiday break. Bring on 2024!			
Motion: It is moved that the Staff Trustee's Report be accepted.	LH	LT	carried
3. Other Discussions			
In to In committee 7:52pm Out of In committee 8:30			
4. Summary/Meeting Closure			
Prep for next meeting, identify agenda items Liam EOTC, Surf Academy overview			
Confirm and Sign Attendance Fees			
Meeting Closed: 9:05 pm			
5. Confirmation			
			
Presiding Member signature:			
Date: 14/2/24			