



Board of Trustees Meeting Minutes - October

Wednesday 1st November 2023

Meeting Started: 6:13 pm | Meeting Closed: 7:25 pm

Present:	Linda Mayow, Linda Holmes, Stefan Frew, David Duffin, Louisa Barham, Lisa Thomson
Apologies:	Lani Frazerhurst
Chair:	David Duffin
Minute Secretary:	Jules Holden
Opening Karakia:	All
Conflicts of Interest:	None declared

	Moved	Seconded	Motion Carried/ Agreed To
1. Administration			
Confirmation of previous minutes			
Motion: It is moved that the meeting minutes of the August Board of Trustees meeting held on 4th September and the August In-Committee Minutes of the meeting held on the same date be accepted as true and correct.	DD	SF	Carried
2. Monitoring			
Finance Report			
From Louisa: She is working with Jo Levey on first draft of budgets, Finance and Property committee will send an update outside of the meeting.			
Property Report			
Update from Hayley Vink regarding property. Agreed that Stefan would review and sign off the asbestos plan when it arrives.			
Motion: It is moved that the Property Report minutes be approved.	DD	LB	Carried
Principal's Report			



Board Newsletter going to go out before end of year.

Recruitment complete for next year, summary from Louisa on this.

Consultation data update. Meeting on Friday 3 November to work on this.

Motion: Ratify appointments for 2024

LB

LT

moved

Policy Subcommittee Report

Linda and Linda to meet to make a plan for subcommittee.

Presiding Member's Report

Board Newsletter - DD keen to send once pool update can go out. HV putting together plan for next steps for pool to include.

Staff Trustee Update

Update from Linda. Question was raised about correspondence school. Linda, Louisa and Lisa gave a summary of how this works at Raglan Area School.

3. General Business

Swimming Pool

Update from Hayley regarding swimming pool, budgets with MoE.

Motion: The Raglan Area School Board of Trustees supports the purchase of a fibreglass liner for the swimming pool following Ministry of Education process, pending discussion with the swimming pool subcommittee.

LB

LT

carried

After School Care

Update from Louisa regarding After School Care. Awaiting OSCAR approvals. Monitoring with hope to be able to do next year.

Staff Christmas Party

Motion: To increase the budget for the Staff Christmas party to \$5000.

LT

SF

carried

4. In Committee

In to In Committee: 7:06 pm | Out of In Committee: 7:18 pm

5. Summary/Meeting Closure

Prep for next meeting, identify agenda items

EOTC Update

Swimming Pool update

Confirm and Sign Attendance Fees

Meeting Closed: 7:25 pm

6. Confirmation



Raglan Area School
Te Kura A Rohe O Whaingaroa

Chairperson signature:

Date:

Presiding Member Signature

Date: 29/11/23